

# SUBCONTRACTOR PAYMENT REQUEST



**SUBCONTRACTOR:**

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**Project:** \_\_\_\_\_

**Project No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Billed From:** \_\_\_\_\_

**Billed Through:** \_\_\_\_\_

**Invoice No.:** \_\_\_\_\_

**SUBCONTRACT PRICE RECAP:**

1	Original Subcontract Price .....		\$	_____
2	Signed Subcontract Changes to Date .....	(attach breakdown)	\$	_____
3	Revised Subcontract Price .....	(line 1 + line 2)	\$	_____

**BILLING THIS PERIOD:**

<b>4</b>	<b>Work Completed and Stored to Date</b>	<b>(Line 5+6+7)</b>	<b>\$</b>	_____
5	Work Completed on Original Contract .....		\$	_____
6	Work Completed on Change Orders .....		\$	_____
7	Stored Materials (if applicable) .....		\$	_____
<b>8</b>	<b>Less Previous Billings (Includes Retainage)</b>	<b>(previous invoices)</b>	<b>\$</b>	_____
9	Subtotal - This Month's Work .....	(line 4 - 8)	\$	_____
10	Less Retention for Current Month .....	10%	\$	_____
<b>11</b>	<b>Amount Due This Payment Request</b>	<b>(line 9 - line 10)</b>	<b>\$</b>	_____

**FOR ASCENT USE ONLY**

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**PENDING CHANGE ORDERS:** \_\_\_\_\_ (attach breakdown) \$ \_\_\_\_\_

Applications for payment may not include un-approved change orders unless specifically approved by Ascent Builders Project Manager. All payments will be made based on the information provided on this application and the associated AIA form G703. Copies of your invoice form and/or statement may be attached for record purpose only. Payment Applications received later than the **25th** of the month may be held until the next billing cycle.

**BY SUBMITTING THIS PAYMENT APPLICATION, YOU ACKNOWLEDGE THAT ONCE YOU HAVE BEEN PAID THE AMOUNT SHOWN ON LINE 11, YOU WILL HAVE BEEN PAID IN FULL, EXCLUDING ONLY RETENTION, FOR ALL WORK, LABOR, MATERIALS AND EQUIPMENT SUPPLIED TO THE PROJECT THROUGH THE END OF THE BILLING PERIOD, INCLUDING ALL CHANGED AND EXTRA WORK. A CONDITIONAL LIEN RELEASE MUST ALSO ACCOMPANY THIS BILLING EACH MONTH ALONG WITH THE APPROPRIATE RELEASES FROM YOUR SUPPLIERS. PAYMENT APPLICATIONS WILL NOT BE PROCESSED WITHOUT THE APPROPRIATE LIEN RELEASES.**

**Submitted By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*(Exhibit C)*